



PROSPECT PARENT GUIDE 2025

ABOUT US

Prospect International School is a privately owned School located at Gbawe Telecom. It was established in September 2018 to provide high quality education to children within and outside the locality.

The office is opened from 7:30 am to 4:00 pm during school hours and 8:30 am to 1:00 pm during vacation from Monday to Friday. All enquiries and concerns can be made during this period.

VISION STATEMENT

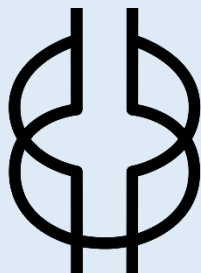
To prepare and empower students for a dynamic world by equipping them with critical thinking skills, a comprehensive perception of issues and a respect for core values such as honesty, loyalty, perseverance, and compassion.

MISSION STATEMENT

Our school will remain dedicated to providing a safe and effectively supportive learning environment that will afford each individual the opportunity to attain his or her greatest potential for a rapidly changing world.

OUR EMBLEM

WISDOM KNOT (NYANSAPO) - this is a symbol of wisdom, ingenuity, intelligence and patience. An especially revered symbol of the Akan which conveys the idea that a wise person has the capacity to choose the best means to attain a goal. Being wise implies broad knowledge, learning and experience and the ability to apply such faculties to practical ends.



MEANS OF COMMUNICATION

Parents of Prospect International School form an integral part in moulding the standards of the student. Hence information about the school or student is communicated to parents via the **PIS Mobile App**, **SMS**, termly newsletters, emails, website updates and phone calls when necessary. Parents should therefore ensure that the school is notified in any change in their contact details.

SCHOOL WEBSITE

Prospect International School has a website which is updated with all information concerning the school. The school's website is www.prospectintschool.com. Parents can access the site for any information about the school.

STUDENT ATTENDANCE

Reporting time for students from Creche to Kindergarten 1 is latest by 7:45 am and Kindergarten 2 to Grade 6 is 7:30 am. Students from Grade 7 up are expected to be in school by 7:00 am. Please note the school gate will be closed by 8:00 am.

Parents are therefore encouraged to assist their wards in getting to school on time.

Also, school closes at 3:00 pm for Creche to Grade 6 and 3:30 pm for JHS 1 - 3. Parents are expected to pick their wards latest 4:30 pm. Any child who is picked after 4:30pm will attract a daily fee of 5 cedis.

LUNCH

Please note that feeding is compulsory. Registration payments are for monthly or termly at the administration.

Also Wednesday is set aside as **FRUITS DAY** for all students. Children are supposed to come to school with any fruit of their choice other than drinks. This is to encourage healthy eating habits in the students.

CARE OF TODDLERS

The care of our little ones is of much concern to Prospect International School. To help us give the best service, Parents of toddlers who have not been potty trained should always put at least 2 diapers (it could be more depending on the child's needs) with wipes to ensure timely changing of diapers. This is to help prevent infection.

DRESS CODE POLICY

All students are expected to present themselves in an orderly manner, conducive to the advancement of education. Appearance should be neat and acceptable. Items that are disruptive or could cause situations that would diminish the safety of students are prohibited. Apparel, hats, jewellery, bandannas, insignias, colours, or paraphernalia that indicate an affiliation with a group or gang which may provoke others to act violently or be intimidated, may not be possessed, or worn on campus or at school activities.

- Students are expected to wear their own natural hair colour, well-groomed with neat haircut. Overly brief garments such as tube tops, halter tops, strapless or off-the-shoulder, fishnet or see-through dresses are not allowed.
- Students are expected to wear clothing that covers undergarments, midriff and buttocks.
- Shoes are to be always worn with socks.
- One simple earring per ear is allowed for girls and no dangling earrings.
- Boys are prohibited from wearing earrings or any body piercings. Sagging pants with the buttocks exposed revealing underwear is not allowed.
- Hoods are not to be worn in classrooms, at school assemblies or during activities.
- Simple natural hair styles is recommended for the girls. Hair lengths or styles which substantially disrupt and interfere with or distract the orderly conduct of the educational process or the learning atmosphere of the school or classroom is not allowed.
- Sunglasses are not allowed except medically advised.
- Tattoos, make-up and nail polish are prohibited.

Violation of the dress code ;

Failure of a student to abide by these will attract a warning and subsequently suspension from the school. Parents or Guardians can pick up confiscated items from the school's administration. Any item not claimed within one month from date of receipt will be discarded.

SCHOOL UNIFORM

All students are expected to be decently and modestly dressed. Boys uniform should be well tacked in at all times. Please see below for the prescribed school uniform and the days for wearing it:

- Blue and white School Uniform on Mondays with black shoe and PIS socks.
- School Customised Nyansapo print on Tuesdays and Wednesdays with black shoe and white socks.
- School Customized Diamond print on Thursdays with black shoe and PIS socks.
- P.E wear on Wednesdays with sneakers or trainers for pre-school.
- Customized school Lacoste with jeans trousers or skirt on Fridays.

TRANSPORTATION

The school operates an external transport system. Parents who are interested in allowing their wards join the bus should contact the Transport Manager on 0557785450. All arrangements and issues concerning the bus should be made through him.

CO - CURRICULAR ACTIVITIES

PIS exposes students to a wide range of co-curricular activities which students are expected to actively participate in. These include ;


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| • Sports | • Abacus | • Robotics |
| • Ballet | • Music | • Karate |
| • Cadet | • Scrabble | • Cultural |

OTHER MATTERS

The school organises fun activities at the end of the term (vacation day) for students at a fee. This package includes Lunch, Drinks, Snack, Water and access to all fun activities.

For any further Information, kindly contact:

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